

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, January 28, 2025, 3:00 P.M.
MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, William Opel, John Feliton, Timothy Eldridge

DIRECTORS ABSENT: Gordon Johnson (attended virtually as a member of the public)

STAFF PRESENT: (In-Person): Tom Majich, General Manager (GM)

PUBLIC PRESENT: Gordon Johnson, Mel Matthews

1. **CALL TO ORDER:**

Chairman Brown called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda. Director Brown asked the GM about the necessity of agenda item 7i. The GM noted that this item is duplicate of item 7g and can be removed from the agenda.

2. **PUBLIC COMMENT:** Gordon Johnson noted that he was attending the meeting as a member of the public and would not be voting on matters in his capacity as a Board Member. Mr. Mel Matthews was in attendance to speak on Agenda Item 7g.

3. **REVIEW OF MINUTES:**

Director Brown suggested additional language be added to Item 8. The suggested language was read aloud and given to the GM in writing. Director Eldridge motioned to approve the **December 17, 2024 Regular Meeting** Minutes for filing, subject to including the additional language and was seconded by Director Feliton. It was motioned/seconded/carried unanimously – (Eldridge / Feliton - 4 Aye / 0 Nay / 1 Absent-Johnson)

4. **REVIEW OF MINUTES:**

Director Opel motioned to approve the **January 11, 2025 Emergency Meeting** Minutes for filing with the noted revision and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously – (Opel / Eldridge – 4 Aye / 0 Nay / 1 Absent-Johnson)

5. **REVIEW OF FINANCIAL REPORTS:**

The General Manager presented the December 2024 financial reports. Director Eldridge motioned to approve the reports for filing and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Eldridge / Opel – 4 Aye / 0 Nay / 1 Absent-Johnson)

6. EATON FIRE RESPONSE AND RECOVERY:

The General Manager provided an update on the Eaton Fire response activities to date. The GM intends to keep the conservation alert status at Yellow until all neighboring agencies are fully restored to utility power and have fully pressurized their systems. The GM will have the District website updated with information from LA County Public Health on recommendations for how to treat swimming pools post-fire.

7. INFORMATION ITEMS:

- a. The General Manager reviewed the December 2024 water loss audit report.
- b. The General Manager reviewed the December 2024 report on water quality testing and results.
- c. The General Manager noted that all employees on a January 1st payment adjustment cycle received a 3.4% cost of living increase in proportion to the December 2024 Los Angeles Long Beach CPI for all urban consumers.
- d. The GM noted that a reforecast 2025 budget will be presented at the February meeting to include revenue impacts from the Eaton Fire and recovery costs.
- e. The General Manager noted that a revised Permit Amendment Application for Fluoride Treatment via Blending was submitted to the Division of Drinking Water (DDW) on 12/05/24 and DDW staff confirmed receipt. As the tunnel raw water transmission lines were damaged in the Eaton Fire and will likely not have flow restored for at least one year, this item will not be reported on until there is a status change.
- f. The General Manager noted that the Ranch Top Interconnection with Pasadena Water and Power (PWP) is now in use with PWP utilizing water from KID's Vosburg Reservoir while they investigate the repair needs to their Don Benito Tanks damaged in the fire.
- g. Mr. Melvin Matthews, Manager of the Kinneloa Estates Property Owner's Association (KEPOA), was in attendance and noted that the KEPOA Board would like to sell the storage container to KID and remove all its contents. The GM will work directly with Mr. Matthews to complete the sale of the container and delivery of such to KID.
- h. The General Manager noted that the winter customer newsletter is delayed due to Eaton Fire response activities.
- j. The General Manager is working on a 2024 Business Report and intends to publish that at the February Board Meeting.

8. GENERAL MANAGER'S REPORT:

The General Manager presented a verbal report on District activities for the preceding month.

9. KINNELOA IRRIGATION DISTRICT GOALS AND OBJECTIVES FOR 2025:

The Board reviewed the District's Goals and Objectives for 2024. Chairman Brown asked that all Directors review the 2024 document and be prepared at the February meeting to discuss and adopt District Goals and Objectives for Calendar Year 2025.

10. CLOSED SESSION – PUBLIC EMPLOYEE PERFORMANCE EVALUATION – Government Code §54954.5(e):

Chairman Brown concluded the closed session at 4:55 pm and reported that no action requiring reporting was taken.

11. DIRECTOR REPORTS AND/OR COMMENTS:

None.

12. CALENDAR: Upcoming regular meetings: February 25, 2025; March 25, 2025; April 22, 2025.

13. ADJOURNMENT:

Chairman Brown adjourned the meeting at 5:03 P.M.

Prepared and submitted by,

Tom Majich
General Manager