

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, August 26, 2025, 3:00 P.M.
MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, Gordon Johnson, William Opel, John Feliton
Timothy Eldridge

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): Tom Majich, General Manager (GM); Chris Burt, Katherine Morrisroe

PUBLIC PRESENT: None

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

Chairman Brown motioned to move the Closed Session after item 5. It was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Brown / Johnson – 5 Aye / 0 Nay / 0 Abstain).

2. PUBLIC COMMENT: None

3. REVIEW OF MINUTES:

Director Eldridge motioned to approve the July 22, 2025 Regular Meeting Minutes for filing, subject to a revision on item 9 requested by Director Opel. Motioned/seconded/carried unanimously – (Eldridge / Opel – 5 Aye / 0 Nay / 0 Abstain).

4. REVIEW OF FINANCIAL REPORTS – JUNE 2025:

The General Manager presented the July 2025 financial reports. Director Eldridge motioned to approve the reports for filing and was seconded by Director Johnson. It was motioned/seconded/carried unanimously – (Eldridge / Johnson – 5 Aye / 0 Nay / 0 Abstain).

5. AUTHORIZE ACCEPTANCE OF CYBERSECURITY GRANT FUNDING AWARD:

Director Opel motioned to approve Resolution 2025-08-26-01 authorizing the General Manager to execute any actions necessary to obtain federal assistance provided by the State and Local Cybersecurity Grant Program FY22 and FY23. It was seconded by Director Feliton. It was motioned/seconded/carried unanimously – (Opel / Feliton – 5 Aye / 0 Nay / 0 Abstain).

6. CLOSED SESSION – Pending or Threatened Litigation:

The Board went into closed session at 3:15 PM, the closed session ended at 3:25 PM. Board Chairman Brown reported that two items were discussed. No reportable action was taken on the discussion item.

7. INFORMATION ITEMS:

a. The General Manager reviewed the July 2025 Water Loss Report.

b. The General Manager reviewed the July 2025 report on Water Quality Testing. Chris Burt shared information and answered questions on chlorine residuals in the system.

c. The General Manager noted that the FEMA Public Assistance process is ongoing, with damages being identified and site visits being scheduled with FEMA and Cal OES. The projects for Emergency Protective Measures and completed work are being finalized for obligation by FEMA presently.

d. The General Manager shared that the Hazard Mitigation Grant Program Application will not be further pursued due to the September 15th deadline requiring substantially completed design documents.

e. The General Manager noted that the Ranch Top Interconnection with Pasadena Water and Power (PWP) is continuing as previously reported and will be for several years until PWP completes reconstruction of the Don Benito Tanks.

f. The General Manager shared that he met with representatives from Los Angeles County Public Works and requested a proposal for them to conduct a feasibility study to be presented to the Board in a future meeting.

g. The General Manager shared the update Fire Hazard Severity Maps as adopted by the LA County Board of Supervisors.

h. The General Managers shared the State proposed Sierra Madre Fault Zone maps.

i. The General Manager noted there will be a staff meeting with consultants to review a draft Financial plan and will schedule a meeting with the Ad Hoc Planning Committee to review before presenting to the Board.

8. GENERAL MANAGER'S REPORT:

The General Manager presented the monthly report on District activities and water supply and production. A year-to-date summary of the Watermaster Year ending July 2025 was reviewed.

9. DIRECTOR REPORTS AND/OR COMMENTS:

None

10. CALENDAR:

Upcoming regular meetings: September 23, 2025; October 28, 2025; November 25, 2025.

11. ADJOURNMENT:

Chairman Brown adjourned the meeting at 4:20 P.M.

Prepared and submitted by,

**Katherine Morrisroe
Assistant Management Analyst**