KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, August 25, 2026, 2:00 P.M.
MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Chairman Gordon Johnson, Timothy Eldridge, John Feliton, William Opel, Jeff Hynes

DIRECTORS ABSENT: None

STAFF PRESENT: (In-Person): Tom Majich, General Manager (GM), Chris Burt, Chief Operator; Katherine Morrisroe, Assistant Management Analyst

PUBLIC PRESENT: Michael Miller (remote)

1. **CALL TO ORDER:**
   Chairman Johnson called the meeting to order at 2:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. **PUBLIC COMMENT:** None

3. **REVIEW OF MINUTES**
   Director Eldridge motioned to approve the **July 28, 2026, Minutes** with grammatical edits made to items 5, 6f, 6g, 9, and the Directors Present. He was seconded by Director Feliton. It was motioned / seconded / carried unanimously – (Eldridge / Feliton – 4 Aye / 0 Nay / 0 Abstain / 0 Absent).

4. **OATH OF OFFICE – Division 2, Jeff Hynes:**
   Jeff Hynes affirmed the Oath of Office, administered by Chairman Johnson as the appointing officer.

5. **REVIEW OF FINANCIAL REPORTS:**
   The General Manager presented the **July 2026 financial reports** with a year-to-date budget forecast. Director Eldridge requested that the Credit ID column on the Cash Disbursements Journal be changed to GL Account ID going forward. A discussion ensued where questions were asked and answered. Director Eldridge motioned to approve the reports for filing and was seconded by Director Feliton. It was motioned / seconded / carried unanimously – (Eldridge / Feliton – 5 Aye / 0 Nay / 0 Abstain / 0 Absent).

6. **INFORMATION ITEMS:**

a. The General Manager presented the Jan-July 2026 Water Loss Audit Report with a current month's report. Water loss has been gradually decreasing with continued monitoring of district usage.

b. The General Manager reviewed the July 2026 Water Quality Testing report. A discussion ensued where questions were asked and answered. The GM and Chris Burt clarified that nitrates are tested annually by Weck Laboratories in January. The GM will present historical production data on the groundwater tunnels in the next meeting.

c. The General Manager presented the Capital Project Status Report. He reported that permits have been received from LA County and Pasadena City in August for Project 24113, and the bid date is set for September 25th. A new proposal has been received from General Pump for Project 25006.

d. The General Manager presented the monthly report on District activities, water supply, and production. A year-to-date summary of the Watermaster Year ending July 2026 was presented. The GM noted that there are currently two customers under an amortization agreement. Director Opel requested that although there was no action taken with the Septic to Sewer Feasibility plan, that it still be included under Regulatory Compliance and Reporting.

e. The General Manager presented the Subeca daily consumption report.

f. The General Manager presented the Cross- Connection Control Program Survey. Chairman Johnson advised the directors to speak to their HOA about the purpose of the survey and answer any questions they may have.

g. The General Manager reported No Contest Elections for Board Division 2 and 3.

7. **CLOSED SESSION – Conference with Real Property Negotiators (Government Code Section 54956.8)**
   The Board went into closed session at 3:40pm, the closed session ended at 4:01pm. Chairman Johnson reported that no reportable action was taken.

8. **DIRECTOR REPORTS AND/OR COMMENTS**
   The General Manager, Chairman Johnson, and Director Hynes shared that they will not be present for the September meeting. The Directors agreed to adjourn the September meeting and convene in October as scheduled.

9. **CALENDAR**:
   Upcoming meetings: October 27, 2026; November 24, 2026; December 22, 2026

10. **ADJOURNMENT:**
    Chairman Johnson adjourned the meeting at 4:06 P.M.

Prepared and submitted by,

Katherine Morrisroe
Assistant Management Analyst