

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, April 22, 2025
3:00 P.M.

AGENDA

This meeting will be conducted at the District office in accordance with the Brown Act and AB 2449. Public comment may be made in person or submitted via email to gm@kidwater.info prior to the meeting, any information submitted will become part of the official record. The public may participate at the office or via computer or telephone using the following information:

<https://us02web.zoom.us/j/85061795151?pwd=QURaWGV5Lzg3dmEvcGx1Ujl6akRHdz09>

Meeting ID: 850 6179 5151

Passcode: 156331

Telephone: 669 900 9128

1. CALL TO ORDER – 3:00 P.M.

- a. Declaration of a quorum
- b. Review of agenda

2. PUBLIC COMMENT – Comments from the Public regarding items on the Agenda or other items within the jurisdiction of the District

In compliance with the Brown Act, the Board cannot discuss or act on items not on the Agenda. However, Board Members or District Staff may acknowledge Public comments, briefly respond to statements or questions posed by the Public, ask a question for clarification, or request Staff to place item on a future Agenda (Government Code section §54954.2)

3. REVIEW OF MINUTES – March 25, 2025, Regular Meeting

Recommended Action: Review and approve motion to file.

4. REVIEW OF MINUTES – April 8, 2025, Special Meeting

Recommended Action: Review and approve motion to file.

5. REVIEW OF FINANCIAL REPORTS – March 2025

Recommended Action: Review and approve motion to file.

6. INFORMATION ITEMS

- a. Water Loss Audit – February (revised) and March 2025*
- b. Water Quality Testing and Reporting – March 2025*
- c. 2024 Emergency Repairs Project Cost Review*
- d. Post-Eaton Fire water quality monitoring*
- e. FEMA PA Status for Eaton Fire Damages
- f. Pasadena Ranch Top Interconnection Status
- g. Old Grove Road in Pasadena Glen, Private Road Damage, impacts to KID assets
- h. Kinneloa Irrigation District Goals and Objectives for 2025*
- i. Response to Sanitary Survey from Division of Drinking Water
- j. Customer Outreach/Newsletter – May 2025

- 7. GENERAL MANAGERS REPORT** – Information item presented by the General Manager.
General Manager to summarize the report and respond to questions.
- 8. AD HOC PLANNING COMMITTEE REPORT** – Information item presented by the Committee Chair.
- 9. FOOTHILL MUNICIPAL WATER DISTRICT ASSIMILATION OF LAS FLORES WATER COMPANY OPERATIONS** –
Recommended Action: Review and approve letter to Foothill Municipal Water District (FMWD) regarding potential assimilation of Las Flores Water Company into FMWD operations.
- 10. DIRECTOR REPORTS AND/OR COMMENTS** –
In accordance with Government Code §54954.2 Directors may make brief announcements or brief reports on their own activities. Directors may ask a question for clarification, provide a reference to staff or other resources for information, request staff to report back to the Directors at a subsequent meeting, or act to direct staff to place a matter of business on a future agenda.
- 11. CALENDAR** – Upcoming regular meetings: May 27, 2025; June 24, 2025; July 22, 2025

12. ADJOURNMENT

In compliance with the Americans with Disabilities Act, if you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District office 48 hours prior to the meeting at 626-797-6295. Each item on the agenda, no matter how described, shall be deemed to include any appropriate motion, whether to adopt a minute motion, resolution, payment of any bill, approval of any matter or action, or any other action. Material related to an item on this agenda submitted after distribution of the agenda packet is available for public review at the District office or online at the District's website <https://kinneloairrigationdistrict.info>.

KINNELOA IRRIGATION DISTRICT

Regular Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, March 25, 2025, 3:00 P.M.
MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, William Opel (until 5:15pm), John Feliton, Gordon Johnson

DIRECTORS ABSENT: Timothy Eldridge

STAFF PRESENT: (In-Person): Tom Majich, General Manager (GM); Chris Burt

PUBLIC PRESENT: none

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 3:00 P.M. and took roll call. A quorum of Board Members was present and reviewed the agenda.

2. PUBLIC COMMENT: none

3. REVIEW OF MINUTES:

Director Johnson motioned to approve the **February 25, 2025 Regular Meeting** Minutes for filing, subject to a noted correction on item 7, and was seconded by Director Opel. It was motioned/seconded/carried unanimously – (Johnson / Opel - 4 Aye / 0 Nay / 1 Absent)

4. REVIEW OF FINANCIAL REPORTS:

The General Manager presented the January 2025 financial reports. Director Opel motioned to approve the reports for filing and was seconded by Director Feliton. It was motioned/seconded/carried unanimously – (Opel / Feliton – 4 Aye / 0 Nay / 1 Absent)

5. REVIEW OF FINANCIAL REPORTS:

The General Manager presented the February 2025 financial reports. Director Johnson motioned to approve the reports for filing and was seconded by Director Feliton. It was motioned/seconded/carried unanimously – (Johnson / Feliton – 4 Aye / 0 Nay / 1 Absent)

6. EATON FIRE RESPONSE AND RECOVERY:

The General Manager provided an update on the Eaton Fire response activities to date. Updated fire hazard severity zone maps issued by CalFIRE on 3/24/25 were reviewed.

7. INFORMATION ITEMS:

- a. The General Manager reviewed the February 2025 water loss audit report.
- b. The General Manager reviewed the February 2025 report on water quality testing.
- c. The General Manager noted that the Division of Drinking Water has issued recommendations on additional post-fire water quality monitoring that the District will perform in April.
- d. The General Manager noted that the Ranch Top Interconnection with Pasadena Water and Power (PWP) is now in use with PWP utilizing water from KID's Vosburg Reservoir. It is anticipated that PWP will modify the interconnection and start delivering water from its Thomas Reservoir in April following a Thomas Booster delivery test on 3/27/25.
- e. The GM provided an update on the temporary water main being installed on Old Grove Road as the primary distribution main is exposed due to roadway and drainage system failures.
- f. The customer newsletter will be prepared by the GM and Director Brown and issued prior to the next board meeting.
- g. The General Manager noted that the Division of Drinking Water (DDW) issued its Sanitary Survey Report to the District on 3/20/25 following its site visit in February 2024. The GM will work with District staff on responsive actions and provide an update at the April board meeting on progress in addressing deficiencies and responding to DDW.

8. GENERAL MANAGER'S REPORT:

The General Manager presented the monthly report on District activities and water supply and production. A year-to-date summary of the Watermaster Year ending June 2025 was reviewed.

9. ANNUAL REPORT OF OPERATIONS FOR 2024:

The GM is still working on a final version of the 2024 Operations Report to include the details on all emergency repairs.

10. KINNELOA IRRIGATION DISTRICT GOALS AND OBJECTIVES FOR 2025:

Director Brown presented the final version of the District Goals and Objectives for 2025. It was motioned by Director Brown, and seconded by Director Johnson, that an Ad Hoc Planning Committee be formed to include Directors Johnson and Opel to work with the GM on Strategic Goals #2 and #3. It was motioned/seconded/carried unanimously – (Brown / Johnson – 4 Aye / 0 Nay / 1 Absent)

11. CLOSED SESSION – PENDING OR THREATENED LITIGATION – Government Code §54956.9(a):

Chairman Brown concluded the closed session at 5:00 pm and reported that no action was taken.

12. DIRECTOR REPORTS AND/OR COMMENTS:

Director Johnson mentioned that Foothill Municipal Water District (FMWD) and the Metropolitan Water District (MWD) are hosting a tour of treatment and storage facilities for FMWD member agencies directors on Friday, May 2, 2025. The GM has forwarded information on how to register of the tour to all KID Directors.

13. CALENDAR: Upcoming regular meetings: April 22, 2025; May 27, 2025; June 24, 2025.

14. ADJOURNMENT:

Chairman Brown adjourned the meeting at 5:05 P.M.

Prepared and submitted by,

**Tom Majich
General Manager**

KINNELOA IRRIGATION DISTRICT

Special Meeting – Board of Directors
1999 Kinclair Drive, Pasadena, CA 91107
Tuesday, April 9, 2025, 3:00 P.M.
MINUTES

The meeting was conducted in the District Board Room and by teleconference in accordance with the Brown Act and AB 2449. The District offered the public the option to attend the meeting by telephone, videoconference or in-person as stated in the agenda.

DIRECTORS PRESENT: (In-Person): Stephen Brown, John Feliton, Gordon Johnson, Timothy Eldridge

DIRECTORS ABSENT: William Opel

STAFF PRESENT: (In-Person): Tom Majich, General Manager (GM); Chris Burt

PUBLIC PRESENT: none

1. CALL TO ORDER:

Chairman Brown called the meeting to order at 3:00 P.M. and took a roll call. A quorum of Board Members was present and reviewed the agenda. Director Brown noted a typo on Agenda Item 3.

Director Brown motioned to add a Closed Session Agenda Item regarding Pending Litigation to be discussed immediately following public comment and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously – (Brown / Eldridge – 4 Aye / 0 Nay / 1 Absent)

2. PUBLIC COMMENT: none

3. CLOSED SESSION – PENDING OR THREATENED LITIGATION – Government Code §54956.9(a):

Chairman Brown concluded the closed session at 3:20 pm and reported that no action was taken.

4. CONSIDERATION OF PROFESSIONAL SERVICES AGREEMENT WITH BARON & BUDD, P.C. AND DIAB CHAMBERS, LLP:

Director Johnson motioned to authorize the General Manager to execute the proposed Agreement and was seconded by Director Eldridge. It was motioned/seconded/carried unanimously – (Johnson / Eldridge – 4 Aye / 0 Nay / 1 Absent)

5. FOOTHILL MUNICIPAL WATER DISTRICT PROPOSED ASSIMILATION OF RETAIL AGENCY OPERATIONS:

The GM provided background on the subject as it was presented at the Foothill Municipal Water District (FMWD) Board Meeting on March 31, 2025. The GM provided the draft agenda for the recently created FMWD Las Flores Operations and Consolidation Committee Meeting which will hold its first meeting at 4:00 pm on Wednesday April 9, 2025.

6. CALENDAR: Upcoming regular meetings: April 22, 2025; May 27, 2025; June 24, 2025.

7. ADJOURNMENT:

Chairman Brown adjourned the meeting at 3:55 P.M.

Prepared and submitted by,

**Tom Majich
General Manager**

Kinneloa Irrigation District
Income Statement Compared with Budget for the Three Months Ending March 31, 2025

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
Revenues							
4001 Retail Water Sales DSC	59,475.99	59,031.17	444.82	172,909.70	177,093.51	(4,183.81)	708,374.00
4002 Retail Water Sales Consumption	86,120.97	115,240.44	(29,119.47)	295,046.07	345,721.32	(50,675.25)	1,646,292.00
4020 Service Charges	648.05	0.00	648.05	748.05	0.00	748.05	0.00
4035 Interest on Cash	0.00	0.00	0.00	(393.42)	0.00	(393.42)	45,000.00
4070 Misc. Income	88,417.00	0.00	88,417.00	88,417.00	0.00	88,417.00	0.00
TOTAL REVENUES	234,662.01	174,271.61	60,390.40	556,727.40	522,814.83	33,912.57	2,399,666.00
Expenses							
5005 Electricity	32,276.49	18,975.00	13,301.49	39,634.78	56,925.00	(17,290.22)	227,700.00
5010 Maintenance Supplies	6,701.44	2,083.33	4,618.11	17,586.58	6,249.99	11,336.59	25,000.00
5012 Safety Equipment	0.00	250.00	(250.00)	2,096.15	750.00	1,346.15	3,000.00
5015 Operations & Maint. Labor	28,338.98	25,833.33	2,505.65	86,237.03	77,499.99	8,737.04	310,000.00
5016 Non-Emergency Operations OT	2,384.34	1,891.67	492.67	9,656.90	5,675.01	3,981.89	22,700.00
5020 Standby Compensation	900.00	912.50	(12.50)	2,280.00	2,737.50	(457.50)	10,950.00
5022 Training/Certification	445.00	250.00	195.00	445.00	750.00	(305.00)	3,000.00
5025 Water Treatment/Analysis	1,220.00	1,250.00	(30.00)	5,933.41	3,750.00	2,183.41	15,000.00
5026 Water Treatment/Supplies	373.51	833.33	(459.82)	1,627.74	2,499.99	(872.25)	10,000.00
5030 Maint. Contractors Scheduled	31,851.23	8,982.92	22,868.31	32,957.75	26,948.76	6,008.99	107,795.00
5031 SCADA System O&M	0.00	833.33	(833.33)	3,346.12	2,499.99	846.13	10,000.00
5033 Unscheduled/Emergency Repair	36,549.78	0.00	36,549.78	46,434.78	0.00	46,434.78	0.00
5034 Equipment Maintenance	9,278.63	1,666.67	7,611.96	14,416.09	5,000.01	9,416.08	20,000.00
5035 Vehicle Maintenance	1,551.51	500.00	1,051.51	5,990.69	1,500.00	4,490.69	6,000.00
5036 Fuel - All Equipment	799.90	1,000.00	(200.10)	3,055.69	3,000.00	55.69	12,000.00
5040 Equipment Rental	13,385.98	0.00	13,385.98	13,534.73	0.00	13,534.73	500.00
5045 Insurance-Workers Compensation	4,977.76	4,750.00	227.76	4,977.76	4,750.00	227.76	19,000.00
5046 Insurance-Liability	2,326.03	3,791.67	(1,465.64)	6,978.09	11,375.01	(4,396.92)	45,500.00
5048 Insurance-Property	398.28	448.25	(49.97)	1,194.84	1,344.75	(149.91)	5,379.00
5049 Insurance-Medical	7,969.11	7,527.50	441.61	23,907.33	22,582.50	1,324.83	90,330.00
6000 Engineering Services	1,689.00	3,750.00	(2,061.00)	6,189.00	11,250.00	(5,061.00)	45,000.00
6005 RBMB Watermaster Fees	1,520.33	1,583.33	(63.00)	4,560.99	4,749.99	(189.00)	19,000.00
6015 General Manager Compensation	15,361.00	16,077.67	(716.67)	55,895.50	48,233.01	7,662.49	192,932.00
6017 Administrative Travel	0.00	260.00	(260.00)	434.00	780.00	(346.00)	3,120.00
6020 Board of Directors Comp.	600.00	875.00	(275.00)	1,800.00	2,625.00	(825.00)	10,500.00
6021 Administrative/Board Expense	0.00	416.67	(416.67)	0.00	1,250.01	(1,250.01)	5,000.00
6024 Customer/Public Information	249.00	477.00	(228.00)	1,627.00	1,431.00	196.00	5,724.00
6025 CalPERS - KID	4,759.17	4,625.00	134.17	14,157.12	13,875.00	282.12	55,500.00
6030 Social Security - KID	3,785.75	3,541.67	244.08	12,061.67	10,625.01	1,436.66	42,500.00
6031 Medicare - KID	885.38	850.00	35.38	2,820.87	2,550.00	270.87	10,200.00
6035 Office/Computer Supplies	475.91	583.33	(107.42)	1,308.62	1,749.99	(441.37)	7,000.00
6036 Postage/Delivery	934.75	333.33	601.42	1,552.63	999.99	552.64	4,000.00
6040 Professional Dues	1,614.82	1,748.83	(134.01)	5,471.02	5,246.49	224.53	20,986.00
6045 Legal Services	1,425.00	500.00	925.00	1,735.00	1,500.00	235.00	6,000.00
6050 Phone/Internet/Wireless	785.08	708.33	76.75	2,270.23	2,124.99	145.24	8,500.00

Kinneloa Irrigation District
Income Statement Compared with Budget for the Three Months Ending March 31, 2025

	Current Month Actual	Current Month Budget	Current Month Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Annual Budget
6059 Computer/Software Maint.	549.43	1,000.00	(450.57)	1,314.09	3,000.00	(1,685.91)	12,000.00
6061 Office Equipment Maint.	0.00	208.33	(208.33)	0.00	624.99	(624.99)	2,500.00
6065 Accounting Services	0.00	0.00	0.00	70.00	0.00	70.00	7,700.00
6070 Office & Accounting Labor	14,238.04	14,375.00	(136.96)	40,959.36	43,125.00	(2,165.64)	172,500.00
6075 Professional Services	1,109.12	1,250.00	(140.88)	3,533.82	3,750.00	(216.18)	15,000.00
6076 Contract Services	13,977.00	3,944.75	10,032.25	18,177.00	11,834.25	6,342.75	47,337.00
6080 FMWD Administrative Fees	1,169.50	1,212.17	(42.67)	3,427.01	3,636.51	(209.50)	14,546.00
6081 Permits/Fees	558.45	1,250.00	(691.55)	1,675.35	3,750.00	(2,074.65)	15,000.00
6120 Bank Service Charges	2,313.21	2,500.00	(186.79)	6,310.62	7,500.00	(1,189.38)	30,000.00
Subtotal Operating Expenses	249,727.91	143,849.91	105,878.00	509,642.36	422,049.73	87,592.63	1,696,399.00
NET OPERATING INCOME	(15,065.90)	30,421.70	(45,487.60)	47,085.04	100,765.10	(53,680.06)	703,267.00
Other Expenditures							
1504 Water Mains/Valves	(43.78)	0.00	(43.78)	731.22	800.00	(68.78)	96,500.00
1505 Water Tunnels	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
1512 Water Meters	6,728.09	6,750.00	(21.91)	15,667.32	15,750.00	(82.68)	25,000.00
1513 Electrical/Electronic Equip.	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00
1514 Computer/Office Equip.	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00
1515 Vehicles/Portable Equip.	(226.95)	0.00	(226.95)	1,929.33	2,200.00	(270.67)	3,134.00
1516 Water Company Facilities	5,164.54	5,200.00	(35.46)	12,323.58	12,400.00	(76.42)	20,000.00
1522 Eucalyptus Booster Station	3,420.00	3,450.00	(30.00)	3,420.00	3,450.00	(30.00)	52,500.00
1527 SCADA Components	0.00	0.00	0.00	12,311.00	10,000.00	2,311.00	10,000.00
1530 Tools	1,536.75	1,550.00	(13.25)	1,536.75	1,550.00	(13.25)	4,000.00
Subtotal Other Expenditures	16,578.65	16,950.00	(371.35)	47,919.20	46,150.00	1,769.20	233,634.00
NET WATER REVENUES	(31,644.55)	13,471.70	(45,116.25)	(834.16)	54,615.10	(55,449.26)	469,633.00
Debt Service							
2400 Installment Purchase Agreement	0.00	0.00	0.00	0.00	0.00	0.00	165,753.00
6088 Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	34,449.00
Subtotal Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	200,202.00
TOTAL INCREASE/(DRAWDOWN)	(31,644.55)	13,471.70	(45,116.25)	(834.16)	54,615.10	(55,449.26)	269,431.00

Kinneloa Irrigation District

Balance Sheet as of March 31, 2025

ASSETS

Current Assets

1010	Checking-Wells Fargo Bank	\$ 379,768.69	
1012	Reserve Fund-LAIF	1,022,809.88	
1100	Accts. Receivable-Water Sales	28,011.52	
1101	Accts. Receiv.-Service Charges	2,200.94	
1190	Allowance for Bad Debts	(771.48)	
1200	Inventory	20,000.00	
1340	Accrued Water Sales	146,354.57	
1350	Prepaid Insurance	15,151.21	
1360	Prepaid Expenses	<u>26,440.17</u>	
	Total Current Assets		<u>1,639,965.50</u>

Property and Equipment

Total Property and Equipment	<u>5,274,161.45</u>
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Other Assets

1901	PERS-Deferred Outflows	197,834.00	
	Total Assets		<u>\$ 7,111,960.95</u>

LIABILITIES AND CAPITAL

Current Liabilities

2000	Accounts Payable	\$ 110,201.70	
2005	Umpqua Visa Payable	1,943.47	
2250	PERS Withholding-Employee	(0.02)	
2271	Deposits-Construction Meters	2,550.00	
2272	Job Deposits	16,316.00	
2275	Deposits-Water Customers	255.02	
2290	Accrued Vacation	<u>12,075.40</u>	
	Total Current Liabilities		143,341.57

Long-Term Liabilities

2400	Installment Purchase Agreement	988,132.07	
2801	PERS- Net Liability	453,266.37	
2901	PERS- Deferred Inflows	<u>42,327.00</u>	
	Total Long-Term Liabilities		<u>1,483,725.44</u>
	Total Liabilities		1,627,067.01

Capital

3040	Fund Balance	5,437,808.90	
	Net Income	<u>47,085.04</u>	
	Total Capital		<u>5,484,893.94</u>
	Total Liabilities & Capital		<u>\$ 7,111,960.95</u>

Kinneloa Irrigation District
Check/EFT Register
March 1, 2025 to March 31, 2025

Page: 1

Date	Check #	Payee	Amount	Description
03/14/25	11269*	ACWA-JPIA	8,731.19	KID & employee health benefits contributions
03/14/25	11270	Badger Meter Inc	12,011.44	meters: (4) m170 2", (30) m55 1" x 10-3/4"
03/14/25	11271	BMC Landscape Management	2,100.00	landscape maintenance
03/14/25	11272	Civiltec Engineering, Inc.	155.00	Holly Booster Station Project
03/14/25	11273	Clinical Lab of San Bernardino	203.75	water analysis
03/14/25	11274	Clinical Lab of San Bernardino	210.00	water analysis
03/14/25	11275	David Stone Electrical Contractors	9,885.00	electrical services
03/14/25	11276	Underground Service Alert	96.95	Digalert
03/14/25	11277	Foothill Municipal Water District	1,169.50	administrative fee (O & M charge)
03/14/25	11278	Geotab USA, Inc.	79.00	vehicle maintenance
03/14/25	11279	Lagerlof LLP	1,735.00	legal services
03/14/25	11280	Lopez Tree Service	11,877.00	tree trimming, removal and brush clearance
03/14/25	11281	McMaster Carr	1,382.53	maintenance supplies
03/14/25	11282	National Construction Rentals	196.03	portable restroom
03/14/25	11283	Public Water Agencies Group	395.63	PWAG monthly assessment
03/14/25	11284	J.A. Salazar Construction & Supply	13,147.55	unplanned leak repair
03/14/25	11286*	Ultimate Cleaning Solutions, Inc.	90.00	janitorial service
03/14/25	11287	Uline	4,158.20	Water-Wall barriers (4)
03/15/25	EFT6583	Bernadette C. Allen	1,380.16	payroll
03/15/25	EFT6584	Arthur M. Aragon	1,193.92	payroll
03/15/25	EFT6585	Ramon Jr. Ascencio	2,504.35	payroll
03/15/25	EFT6586	Christopher A. Burt	3,455.25	payroll
03/15/25	EFT6587	Felipe Gallegos	2,314.53	payroll
03/15/25	EFT6588	Thomas L. Majich	4,546.61	payroll
03/15/25	EFT6589	Jeffrey L. Peterson	2,133.56	payroll
03/15/25	EFT6590	Melanie E. Timoteo	1,562.99	payroll
03/15/25	EFT6591	Christopher A. Burt	300.00	payroll
03/15/25	EFT6592	Felipe Gallegos	50.00	payroll
03/15/25	EFT6593	Automatic Data Processing, Inc.	7,736.40	payroll taxes and withholdings
03/22/25	EFT6594	Automatic Data Processing, Inc.	124.12	payroll processing fee
03/22/25	EFT6595	Applied Technology Group, Inc.	120.00	PWAG radios
03/22/25	EFT6596	Arco Business Solutions	799.90	vehicle fuel
03/22/25	EFT6597	CA Public Employees Ret. Sys.	8,708.69	KID & employee retirement contributions
03/22/25	EFT6598	CalPERS 457 Plan	3,244.56	employee contributions
03/22/25	EFT6599	Nexbillpay	1,749.01	credit card processing fees
03/22/25	EFT6600	Nexbillpay	339.00	eCheck processing fees
03/22/25	EFT6601	Quinn Company	6,692.99	generator and 3 cables rental
03/22/25	EFT6602	Southern California Edison Co.	3,025.14	electricity - Jan & Feb 4 sites
03/22/25	EFT6603	Streamline	249.00	website service
03/22/25	11288	Bluegrass Integrated Communications	467.03	bill printing & delivery service
03/22/25	11289	Civiltec Engineering, Inc.	190.00	Holly Booster Station Project
03/22/25	11290	Civiltec Engineering, Inc.	900.00	fire flow test
03/22/25	11291	Clean Harbors Environmental Services	8,977.89	diesel drums clean up
03/22/25	11292	Clinical Lab of San Bernardino	90.00	water analysis
03/22/25	11293	Generator Services Co.	9,278.63	generator services (6)
03/22/25	11294	Interstate Battery Systems	490.26	batteries
03/22/25	11295	Thomas Majich	1,536.75	reimbursement for purchase of fire hose ramps
03/22/25	11296	McMaster Carr	1,660.16	maintenance supplies
03/22/25	11297	Utility Service Co., Inc.	1,106.52	tank maintenance
03/22/25	11298	Western Water Works	3,127.32	fire hydrant flowmeter (2)

Kinneloa Irrigation District
Check/EFT Register
March 1, 2025 to March 31, 2025

Page: 2

Date	Check #	Payee	Amount	Description
03/31/25	EFT6604	Bernadette C. Allen	1,690.31	payroll
03/31/25	EFT6605	Arthur M. Aragon	1,320.24	payroll
03/31/25	EFT6606	Ramon Jr. Ascencio	2,956.47	payroll
03/31/25	EFT6607	Stephen Brown	138.53	payroll
03/31/25	EFT6608	Christopher A. Burt	3,455.25	payroll
03/31/25	EFT6609	Timothy J. Eldridge	138.53	payroll
03/31/25	EFT6610	John R. Feliton	138.53	payroll
03/31/25	EFT6611	Felipe Gallegos	2,139.80	payroll
03/31/25	EFT6612	Thomas L. Majich	4,546.60	payroll
03/31/25	EFT6613	Arthur W. Opel	138.53	payroll
03/31/25	EFT6614	Jeffrey L. Peterson	3,155.51	payroll
03/31/25	EFT6615	Melanie E. Timoteo	1,736.86	payroll
03/31/25	EFT6616	Christopher A. Burt	300.00	payroll
03/31/25	EFT6617	Felipe Gallegos	50.00	payroll
03/31/25	EFT6618	Automatic Data Processing, Inc.	9,116.27	payroll taxes and withholdings
03/31/25	EFT6619	Automatic Data Processing, Inc.	112.59	payroll processing fee
03/31/25	EFT6620	AT&T Mobility	62.50	FirstNet wireless service
03/31/25	EFT6621	Marvel Landscapes, Inc	4,780.14	scrape/haul away dirt, gravel installation - Sage
03/31/25	EFT6622	Pasadena Municipal Services	1,995.33	electricity - Wilcox Well
03/31/25	EFT6623	Spectrum	250.00	internet & telephone services
03/31/25	EFT6624	Verizon Wireless	51.69	wireless service
03/31/25	EFT6625	Umpqua Bank	1,825.00	staff credit card purchases
03/31/25	EFT6626	Umpqua Bank	6,343.82	staff credit card purchases
Total			<u>194,121.01</u>	

*Gaps in check sequence:

Check #10859 voided, not cleared within 6 months

Check #11268 voided, refund credited to Ampstun account

Check #11285 voided, misprinted

Kinneloa Irrigation District
Umpqua Bank Visa - Cash Disbursements Journal
For the Period from Mar. 1, 2025 to Mar. 31, 2025

Page: 1

Date	Check #	Name	Line Description	Amount	Account ID	Account Description
3/1/25	20250301MA-1	Google LLC	Google Voice Standard - license usage	76.94	6050	Phone/Internet/Wireless
3/1/25	20250301MA-2	Google LLC	Google Workspace	144.00	6059	Computer/Software Maint.
3/2/25	20250302FG-1	California Fuels & Lubricants	tank pick up	476.10	5030	Maint. Contractors Scheduled
3/2/25	20250302MA-1	Signarama	truck #6 reflective decals and installation	220.25	5035	Vehicle Maintenance
3/2/25	20250302RA-1	Home Depot	paint for Holly Booster	22.36	5010	Maintenance Supplies
3/3/25	20250303CB-1	Amazon.com Inc	solar panel, extension cable, and controller	160.91	1516	Water Company Facilities
3/3/25	20250303FG-1	Radwell International LLC	disconnect switch for K3 Cl generator	373.51	5026	Water Treatment/Supplies
3/3/25	20250303JP-1	Home Depot	trash bags, spray bottles, brooms, shop towels	69.39	5010	Maintenance Supplies
3/3/25	20250303RA-1	Harbor Freight	wheel barrow wheel	16.53	5010	Maintenance Supplies
3/4/25	20250304CB-1	RS Americas Inc.	electrical relay, relay socket, power relay	189.83	5010	Maintenance Supplies
3/4/25	20250304MA-1	Signarama	truck #6 reflective decals and installation	220.25	5035	Vehicle Maintenance
3/5/25	20250305FG-1	Amazon.com Inc	main valve key	277.47	5010	Maintenance Supplies
3/6/25	20250306FG-1	Amazon.com Inc	binder	26.12	5010	Maintenance Supplies
3/7/25	20250307TM-1	The Crosby Group	User's Guide for Lifting	20.00	5022	Training/Certification
3/7/25	20250307TM-2	American Water Works Assoc.	Water Conference registration	425.00	5022	Training/Certification
3/10/25	20250310FG-1	MK Battery	batteries	896.25	5010	Maintenance Supplies
3/11/25	20250311CB-1cm	RS Americas Inc.	credit for electrical relay, relay socket, power relay	-189.83	5010	Maintenance Supplies
3/12/25	20250312MA-1	Envision Ford of Duarte	truck cooling system, transmission, warranty svc.	995.36	5035	Vehicle Maintenance
3/12/25	20250312MA-2	Staples, Inc.	paper towels	41.60	6035	Office/Computer Supplies
3/14/25	20250314TM-1	MyFax	annual subscription fee	120.00	6050	Phone/Internet/Wireless
3/16/25	20250316TM-1	Zoom Video Communications Inc.	Zoom workplace pro annual	167.10	6059	Computer/Software Maint.
3/17/25	20250317FG-1	MK Battery	batteries	436.14	5010	Maintenance Supplies
3/18/25	20250318RA-1	Ferguson Waterworks #1083	K3 Cl2 PVC parts to repair Eaton Fire damage	60.14	5010	Maintenance Supplies
3/18/25	20250318RA-2	Ferguson Waterworks #1083	K3 Cl2 PVC parts to repair Eaton Fire damage	60.84	5010	Maintenance Supplies
3/18/25	20250318RA-3	Ferguson Waterworks #1083	K3 Cl2 PVC parts to repair Eaton Fire damage	16.82	5010	Maintenance Supplies
3/19/25	20250319FG-1	Ferguson Waterworks #1083	maintenance supplies	408.32	5010	Maintenance Supplies
3/19/25	20250319FG-2	Home Depot	ball valves, brass fittings	483.56	5010	Maintenance Supplies
3/19/25	20250319FG-1cm	Home Depot	credit for brass fittings	-143.96	5010	Maintenance Supplies
3/19/25	20250319FG-2cm	Home Depot	credit for brass fittings	-13.09	5010	Maintenance Supplies
3/20/25	20250320BA-1	Ware Disposal	trash pickup services	489.43	6075	Professional Services
3/20/25	20250320FG-1	Home Depot	pipe cutter	69.42	5010	Maintenance Supplies
3/20/25	20250320MA-1	USA Blue Book	hydrant meter lock	612.42	5010	Maintenance Supplies

Kinneloa Irrigation District
Umpqua Bank Visa - Cash Disbursements Journal
For the Period from Mar. 1, 2025 to Mar. 31, 2025

Page: 2

Date	Check #	Name	Line Description	Amount	Account ID	Account Description
3/21/25	20250321MA-1	Staples, Inc.	printer cartridges, cleaning supplies, trash bags	434.31	6035	Office/Computer Supplies
3/21/25	20250321TM-1	Home Depot	brass ball valves	273.52	5010	Maintenance Supplies
3/24/25	20250324FG-1	Ferguson Waterworks #1083	maintenance supplies	214.63	5010	Maintenance Supplies
3/27/25	20250327FG-1	Amazon.com Inc	car wash mitt	36.65	5035	Vehicle Maintenance
3/27/25	20250327TM-1	American Water Works Assoc.	"Disinfecting Water Mains" pdf	99.00	6000	Engineering Services
Total				<u>8,287.29</u>		

System Water Loss Audit - February 2025 (revised)

Subeca Read Date	1/29/25	2/28/25				
Subeca Read Time	13:09	8:53			Variance	
	Level	Level	Variance	Gal/Foot	Gallons	
Eucalyptus Reservoir	20.96	18.19	(2.77)	8,410.00	(23,295.70)	
Sage Tank	21.54	20.91	(0.63)	10,000.00	(6,300.00)	
West Tank	20.96	21.33	0.37	22,124.00	8,185.88	
Wilcox Reservoir	19.35	16.33	(3.02)	65,739.00	(198,531.78)	
Holly East	21.37	18.18	(3.19)	6,388.00	(20,377.72)	
Holly West	17.59	14.63	(2.96)	7,610.00	(22,525.60)	
Glen Reservoir	14.60	12.84	(1.76)	7,812.00	(13,749.12)	
Brown Reservoir	14.55	14.89	0.34	7,812.00	2,656.08	
Vosburg Reservoir	13.26	13.19	(0.07)	22,800.00	(1,596.00)	
East Tank	16.52	20.22	3.70	6,976.00	25,811.20	
			TANK VOLUME CHANGE		(249,723)	gallons
			TOTAL GROUNDWATER PRODUCED		16,337,068	gallons
				PWP IMPORT	-	gallons
				PWP EXPORT	(3,656,224)	gallons
			NET KID SYSTEM DEMAND		12,930,567	gallons
					17,287	CCF
				Metered Sales	14,095	CCF
				Loss	3,192	CCF
				Loss	2,387,507	gallons
				Loss %	18.5%	
			Previous Month Loss%		19.7%	
			YTD System Demand		38,864	
				YTD Metered Sales	31,429	
				YTD Loss %	19.13%	

System Water Loss Audit - March 2025

Subeca Read Date	2/28/25	3/31/25				
Subeca Read Time	8:53	7:57			Variance	
	Level	Level	Variance	Gal/Foot	Gallons	
Eucalyptus Reservoir	18.19	19.89	1.70	8,410.00	14,297.00	
Sage Tank	20.91	21.54	0.63	10,000.00	6,300.00	
West Tank	21.33	20.56	(0.77)	22,124.00	(17,035.48)	
Wilcox Reservoir	16.33	17.49	1.16	65,739.00	76,257.24	
Holly East	18.18	21.54	3.36	6,388.00	21,463.68	
Holly West	14.63	17.76	3.13	7,610.00	23,819.30	
Glen Reservoir	12.84	13.93	1.09	7,812.00	8,515.08	
Brown Reservoir	14.89	15.09	0.20	7,812.00	1,562.40	
Vosburg Reservoir	13.19	13.24	0.05	22,800.00	1,140.00	
East Tank	20.22	16.10	(4.12)	6,976.00	(28,741.12)	
			TANK VOLUME CHANGE		107,578	gallons
			TOTAL GROUNDWATER PRODUCED		15,755,872	gallons
				PWP IMPORT	-	gallons
				PWP EXPORT	(3,557,690)	gallons
			NET KID SYSTEM DEMAND		12,090,604	gallons
					16,164	CCF
				Metered Sales	12,620	CCF
				Loss	3,544	CCF
				Loss	2,650,844	gallons
				Loss %	21.9%	
			Previous Month Loss%		18.5%	
			YTD System Demand		37,741	
			YTD Metered Sales		29,954	
			YTD Loss %		20.63%	

**WATER SAMPLE RESULTS SUMMARY
MARCH 2025**

SAMPLE DATE	LAB	SOURCE OR DISTRIBUTION	TEST ANALYSIS	DESCRIPTION	#SAMPLES	#TESTS	RESULTS	COMMENTS
3/4/25	Clinical	Distribution	Bacteriological	Total Coliform, E.coli	6	12	ND	
3/4/25	Clinical	Distribution	General Physical	Color, Odor, Turbidity	6	18	< MCL	Color, odor, turbidity are regulated by a secondary standard to
3/4/25	Clinical	Distribution	Field	Chlorine Residual	6	6	1.41 - 1.83 mg/L	District permit requires Chlorine Residual to be > 0.5 mg/L.
3/4/25	Clinical	Source*	Bacteriological	Total Coliform, E.coli	2	4	ND	1st week sources tested are groundwater wells - Kinneloa #3
3/18/25	Clinical	Distribution	Bacteriological	Total Coliform, E.coli	6	12	ND	
3/18/25	Clinical	Distribution	Field	Chlorine Residual	6	6	1.35 - 1.68 mg/L	District permit requires Chlorine Residual to be > 0.5 mg/L.
Total Samples					32	58		

NOTES:

*All source groundwater tunnels were diverted to spreading on 12/01/2023. Delores Tunnel was turned into the system on 5/1/24 and again diverted to spreading on 1/7/25 due to Eaton Fire damage.

As of 1/7/2025, all source groundwater tunnels are diverted to spreading. Currently, the District is not analyzing tunnels during the 3rd week of the month for bacteriological quality.

< MCL = less than Maximum Contaminant Level, ND = not detected, mg/L = milligrams per liter, ug/L = micrograms per liter, A = Absence

State Water Resources Control Board

Division of Drinking Water

March 7, 2025

Tom Majich
General Manager
1999 Kinclair Drive
Pasadena, CA 91107

2025 POST-FIRE ONGOING MONITORING AND FLUSHING

Dear Mr. Tom Majich:

In response to the Eaton and Palisades wildfires which had a significant impact on some water systems in the Los Angeles region, the Division of Drinking Water (DDW) issued an order requiring water quality analysis and subsequent actions (Order DW 2025-FRE1-DDW) to your water system. DDW commends the actions you have taken in the subsequent weeks since the fires to inform your customers, restore water service and determine if any fire-related contamination impacted your water system. Your water system's responsibilities under the order are now completed.

Although water service is restored and your system has been cleared of the Do-Not-Drink / Do-Not-Boil advisory notice, recovery activities within the fire-impacted areas of your service area will continue for months. These activities may introduce contamination into the distribution system through improper flushing or service line reactivation at damaged structures. To ensure that the water continues to meet all drinking water standards, ongoing monitoring of the water in the distribution system will improve consumer confidence that the lengthy recovery process is not resulting in degraded water quality in your water system.

DDW recommends increased benzene monitoring within the distribution system to monitor for potential impacts as recovery activities occur. Sample locations such as designated RTCR and DBPR sample locations within the pressure zones affected by the fires are acceptable. DDW recommends at least one sampling event occur within the next month (30 days) and regular sampling events in the future as recovery activities progress.

E. JOAQUIN ESQUIVEL, CHAIR | ERIC OPPENHEIMER, EXECUTIVE DIRECTOR

500 North Central Avenue, Suite 500, Glendale, CA 91203 | www.waterboards.ca.gov

The response to the fire and subsequent flushing activities may also have resulted in increased flows and velocities in areas of your distribution system. In previous fires, high velocities and rigorous flushing have resulted in scouring of the interior of the asbestos-cement pipes and release of asbestos fibers into the water with asbestos findings above the MCL. Asbestos was shown to be collected in dead-ends of the distribution system and removed through flushing those dead-end locations.

DDW recommends moving up your required asbestos compliance monitoring in California Code of Regulations, title 22, section 64432.2 (Section 64432.2) to this month or complete another round if you have already conducted it for the current compliance cycle. Sample location(s) should be chosen from asbestos cement pipes that experienced higher than normal velocities due to fire flows and/or extensive flushing during the fire event. If asbestos is detected above the MCL, additional monitoring will need to be conducted following the requirements in Section 64432.2, subdivision (b).

Lastly, DDW recommends that your water system implement a regular flushing program in the fire affected areas of your distribution system. Areas that sustained a significant loss of structures may experience stagnant water and degraded water quality in those mains and service lines from a lack of water demand. Regular flushing those areas through dead-ends, blowoffs, and service lines will help maintain water quality for the remaining customers. DDW also encourages prompt and thorough investigation of any water quality complaints as they may be indicative of a potential water quality problem in the fire-affected areas of your distribution system, as well as maintaining a regular communication effort with your customers to keep them informed of any water system updates during the recovery process.

Please submit your sampling and flushing plans to our Region 4 email (DDWRegion4@waterboards.ca.gov) for recordkeeping purposes. If you have any questions regarding this letter and wish to discuss these recommendations, please contact your assigned DDW District Engineer. We appreciate your cooperation with our staff in complying with the order and look forward to the continued partnership with your water system staff throughout the fire recovery process for your community.

Sincerely,

Ashley Dummer
Southern California Section Chief

cc: Dmitriy Ginzburg

Kurtis Lee



April 2, 2025

Ashley Dummer
State Water Resources Control Board
Division of Drinking Water
Sent via Email Only

2025 POST-FIRE ONGOING MONITORING AND FLUSHING PLAN

Dear Ms. Dummer,

In response to your letter dated March 7, 2025, regarding ongoing monitoring and flushing activities following the Eaton Fire, we have prepared and attached our detailed monitoring and flushing plans for your records.

Our plans outline the steps we are taking to ensure continued delivery of potable water meeting all regulatory standards, including increased benzene monitoring, asbestos compliance sampling, and a regular flushing program in fire-impacted areas.

We are proceeding with the attached sampling and flushing plans now. Following your review, if your office has any recommendations or suggested improvements to our plans please let me know at your earliest convenience.

Respectfully,

Tom Majich
General Manager
Kinneloa Irrigation District



VOLATILE ORGANIC COMPOUND (VOC) MONITORING PLAN

This plan outlines the Kinneloa Irrigation District's (KID) approach to monitoring Volatile Organic Compounds (VOCs) in accordance with Order DW 2025-FRE1-DDW. Initial VOC sampling will be conducted by Stetson Engineers within 30 days and for 4 consecutive quarters thereafter unless directed otherwise.

Revised Total Coliform Rule (RTCR) Sampling:

Routine Distribution Sampling:

- All 6 routine distribution sites will be analyzed for VOCs, particularly Benzene.
- Samples will be taken from designated sample faucets.

PS Code	Distribution Routine Sample Site Address	Source Water	Pressure Zone
CA1910035_DST_021	2764 Eaton Canyon Dr	Eucalyptus Reservoir	1
CA1910035_DST_020	3315 Villa Knolls Dr	Brown/Glen Reservoir	2
CA1910035_DST_019	3338 Barhite St	Vosburg Reservoir	3
CA1910035_DST_018	1939 Kinneloa Canyon Rd	Holly/Sage Tanks	4
CA1910035_DST_022	2351 Kinclair Dr	West Tank	5
CA1910035_DST_017	2014 Windover Rd	East Tank	6

Routine Raw Water Source Sampling:

- K3 Well and Wilcox Well will be analyzed for VOCs, particularly Benzene.
- Samples will be taken from designated sample faucets.

PS Code	Raw Ground Water (RGW) Sources	Source Status	Pressure Zone
CA1910035_009_009	Kinneloa #3 Well	Active	1
CA1910035_015_015	Wilcox Well	Active	0

Disinfectant Biproduct Rule (DBPR) Sampling:

- The following 8 DBPR sample sites will be analyzed for VOCs, particularly Benzene.

DBPR Sample Site Address	
3426 Ranch Top Rd	2611 A Dove Creek Ln
2061 Glen Spring Rd	2523 A Dove Creek Ln
2134 Kinclair Dr	1517 A Creekside Ct
1727 Kinneloa Canyon Dr (Church Bldg.)	1501 A Creekside Ct

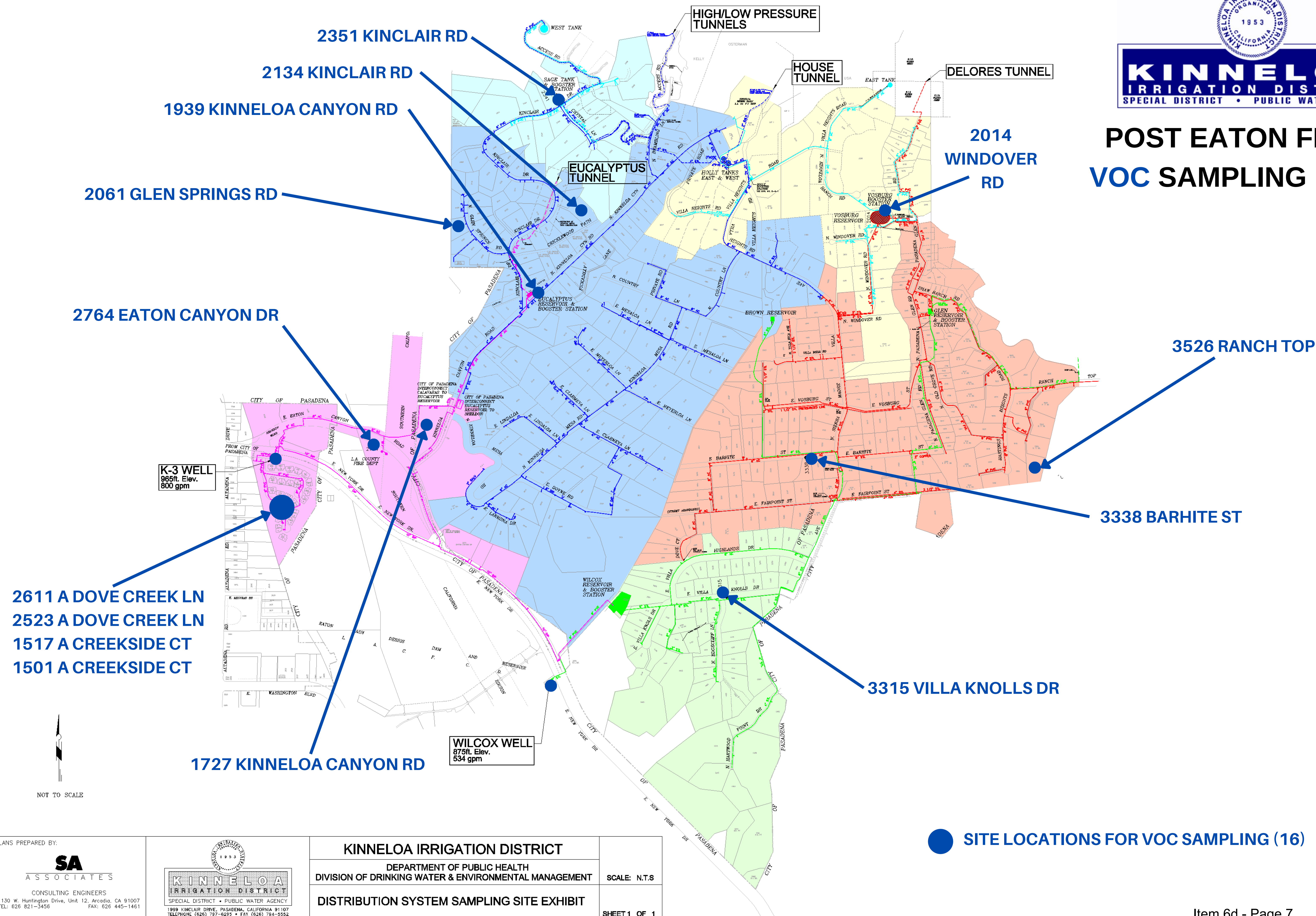
- Curb stops in these areas are currently off. At the Hastings Heights neighborhood the meters are 1-1/2" Badger meters installed in 2024 with sampling ports, the District will attach a sampling faucet to those ports. At the Kinclair, Glen Springs and Kinneloa Canyon Road sites the meters are 1" without sampling ports, the District removed the meters and installed a sampling faucet on the District's curb stop.
- The Dove Creek Townhome Complex consists of two townhomes side by side, each serviced by its own water meter. structure in
- Currently, curb stops in the affected areas are turned off. The District has removed the meters at the destroyed homes and will install sampling faucets on the curb stops for ease of access for sampling.
- A VOC grab sample will then be collected from a faucet attached to the curb stop at each of the four burned-out home locations, in accordance with the established protocol.
- After 24 hours of isolation, the District will reopen the mainline valves to allow pressure for sampling.
- A VOC Grab Sample will be taken from a faucet attached to the curb stop at all the burned-out locations (total of 8) per the directed protocol.

Samples will be analyzed by an Environmental Laboratory Accreditation Program-certified laboratory by EPA Method 524.2, 524.3, or 524.4.

KINNELOA IRRIGATION DISTRICT		
VOC (BENZENE) SAMPLE SITES	SAMPLE TESTS	SITE DESCRIPTION
2764 EATON CANYON DR	FULL VOC - BENZENE	ROUTINE DISTRIBUTION SITE
3315 VILLA KNOLLS DR	FULL VOC - BENZENE	ROUTINE DISTRIBUTION SITE
3338 BARHITE ST	FULL VOC - BENZENE	ROUTINE DISTRIBUTION SITE
1939 KINNELOA CANYON RD	FULL VOC - BENZENE	ROUTINE DISTRIBUTION SITE
2351 KINCLAIR DR	FULL VOC - BENZENE	ROUTINE DISTRIBUTION SITE
2014 WINDOVER RD	FULL VOC - BENZENE	ROUTINE DISTRIBUTION SITE
KINNELOA #3 WELL	FULL VOC - BENZENE	RAW GROUND WATER SOURCE
WILCOX WELL	FULL VOC - BENZENE	RAW GROUND WATER SOURCE
3426 RANCH TOP RD	FULL VOC - BENZENE	DESTROYED RESIDENTIAL BLDG
2061 GLEN SPRING RD	FULL VOC - BENZENE	DESTROYED RESIDENTIAL BLDG
2134 KINCLAIR DR	FULL VOC - BENZENE	DESTROYED RESIDENTIAL BLDG
1727 KINNELOA CANYON DR	FULL VOC - BENZENE	DESTROYED COMMERICAL BLDG
2611 A DOVE CREEK LANE	FULL VOC - BENZENE	DESTROYED RESIDENTIAL BLDG
2623 A DOVE CREEK LANE	FULL VOC - BENZENE	DESTROYED RESIDENTIAL BLDG
1517 A CREEKSIDE COURT	FULL VOC - BENZENE	DESTROYED RESIDENTIAL BLDG
1501 A CREEKSIDE COURT	FULL VOC - BENZENE	DESTROYED RESIDENTIAL BLDG



POST EATON FIRE VOC SAMPLING PLAN





ASBESTOS CEMENT (AC) MONITORING PLAN

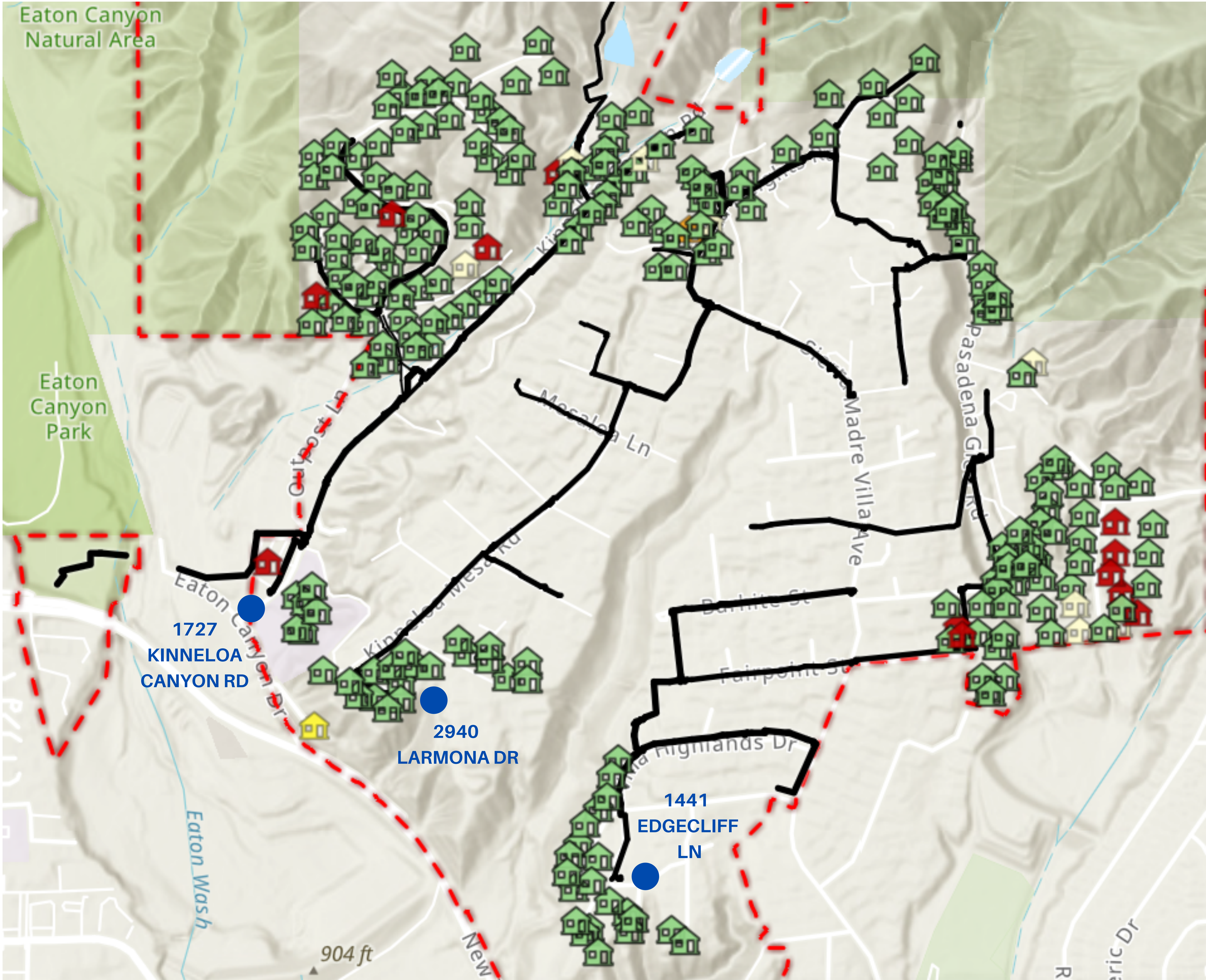
This document outlines the Kinneloa Irrigation District's (KID) Asbestos Cement (AC) monitoring plan in compliance with Order DW 2025-FRE1-DDW. Initial AC sampling will be conducted by Stetson Engineers within 30 days and for 4 consecutive quarters thereafter unless directed otherwise.

Asbestos Sampling:

- The following 3 sample sites will be analyzed for Asbestos. See Map.

AC Sampling Sites	Source Water	Pressure Zone	Description
1727 Kinneloa Canyon Rd	Eucalyptus Reservoir	1	Destroyed commercial bldg. (church) located at end of 8" AC pipe, west side of District
2940 Larmona Dr	Holly/Sage Tanks	4	Residential property located at end of 6" AC pipe in Kinneloa Mesa service area
1441 Edgecliff Ln	Brown/Glen Reservoir,	2	Residential property at end of 6" AC pipe east side of District

Samples will be analyzed by an Environmental Laboratory Accreditation Program-certified laboratory by EPA Method 100.2



KINNELOA
IRRIGATION DISTRICT
SPECIAL DISTRICT • PUBLIC WATER AGENCY

POST EATON FIRE ASBESTOS SAMPLING PLAN

● ASBESTOS SAMPLING SITES (3)

ASBESTOS - CEMENT PIPELINES
OUTLINED IN BLACK

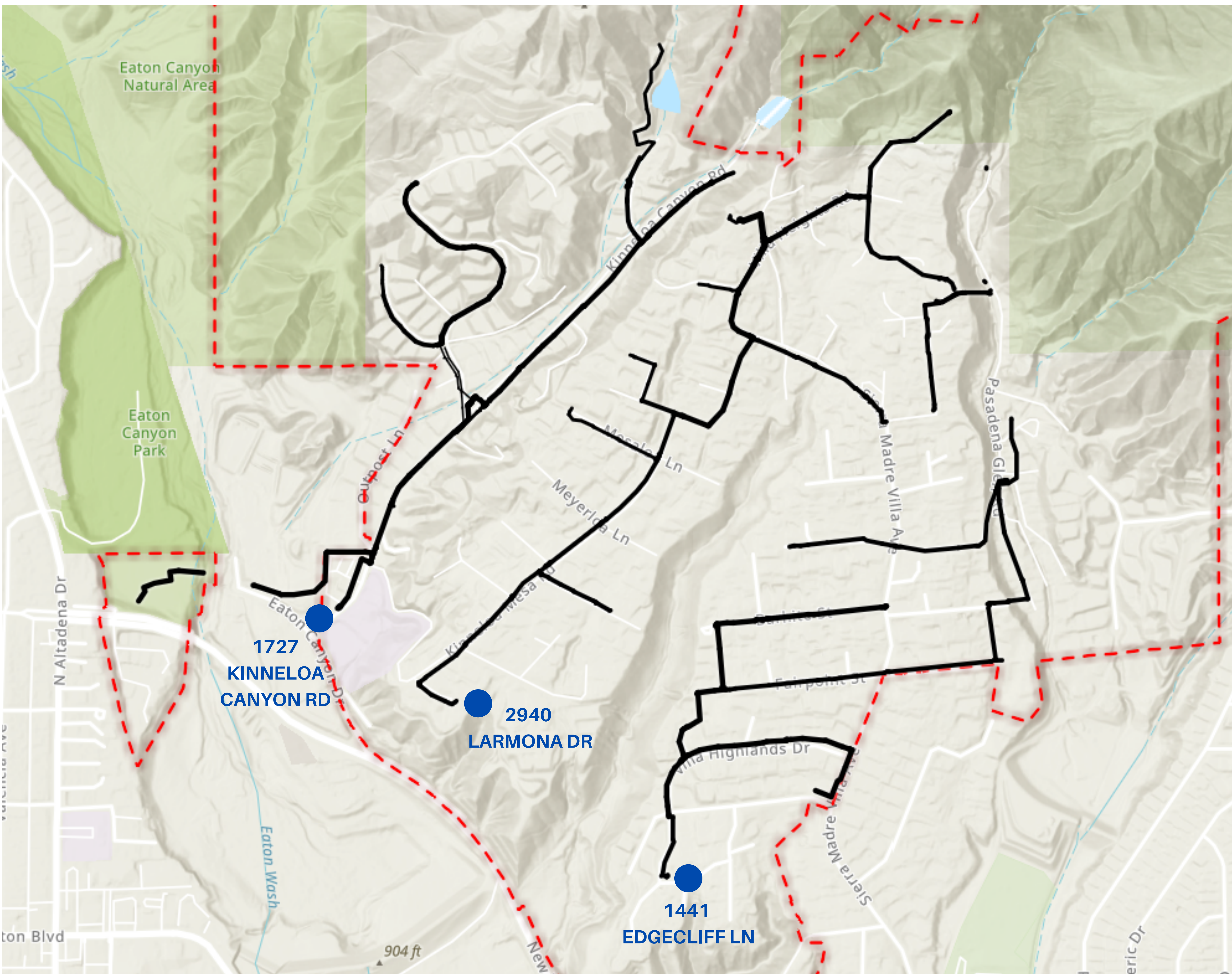
- DESTROYED > 50%
- AFFECTED 10-25%
- MINOR 1-9%



POST EATON FIRE ASBESTOS SAMPLING PLAN

● ASBESTOS SAMPLING SITES (3)

ASBESTOS - CEMENT PIPELINES
OUTLINED IN BLACK





HYDRANT FLUSHING PROGRAM

This document details the Kinneloa Irrigation District's (KID) Flushing Program per Order DW 2025-FRE1-DDW.

Targeted Service Areas for Flushing:

- Dove Creek Service area and Hastings Heights service area were affected by Eaton Fire – See Map
- Based on the map, the Glen Springs and Kinclair Drive service areas experienced minimal impact, with the majority of properties remaining intact. Water service remains active in these areas, and distribution samples are collected twice monthly. As a result, KID does not plan to conduct flushing operations in this area
- Dove Creek Service Area – Hydrants E-7 & E-8 will be flushed semi-monthly to address water stagnation and water quality degradation. Chlorine residuals will be measured before and after flushing.
- Hasting Heights Service Area – Hydrant V-17 will be flushed semi-monthly to address water stagnation and water quality degradation. Chlorine residuals will be measured before and after flushing.

Service Area	Hydrant ID	Hydrant Location
Dove Creek Service Area	E-7 & E-8	E-7 & E-8 hydrants are located on Creekside Ct
Hastings Heights Service Area	V-17	V-17 hydrant is located in front of 3534 Ranch Top Rd.



Item 6d - Page 12



Purpose: This form is to be used by KID to document flushing activities performed in accordance with the Kinneoloa Irrigation District

ITEM BY ITEM INSTRUCTIONS FOR COMPLETING THIS FORM:

Section A. General Information:

Enter the system name, 7-digit system identification number, sender's name, sender's telephone, and mail address.

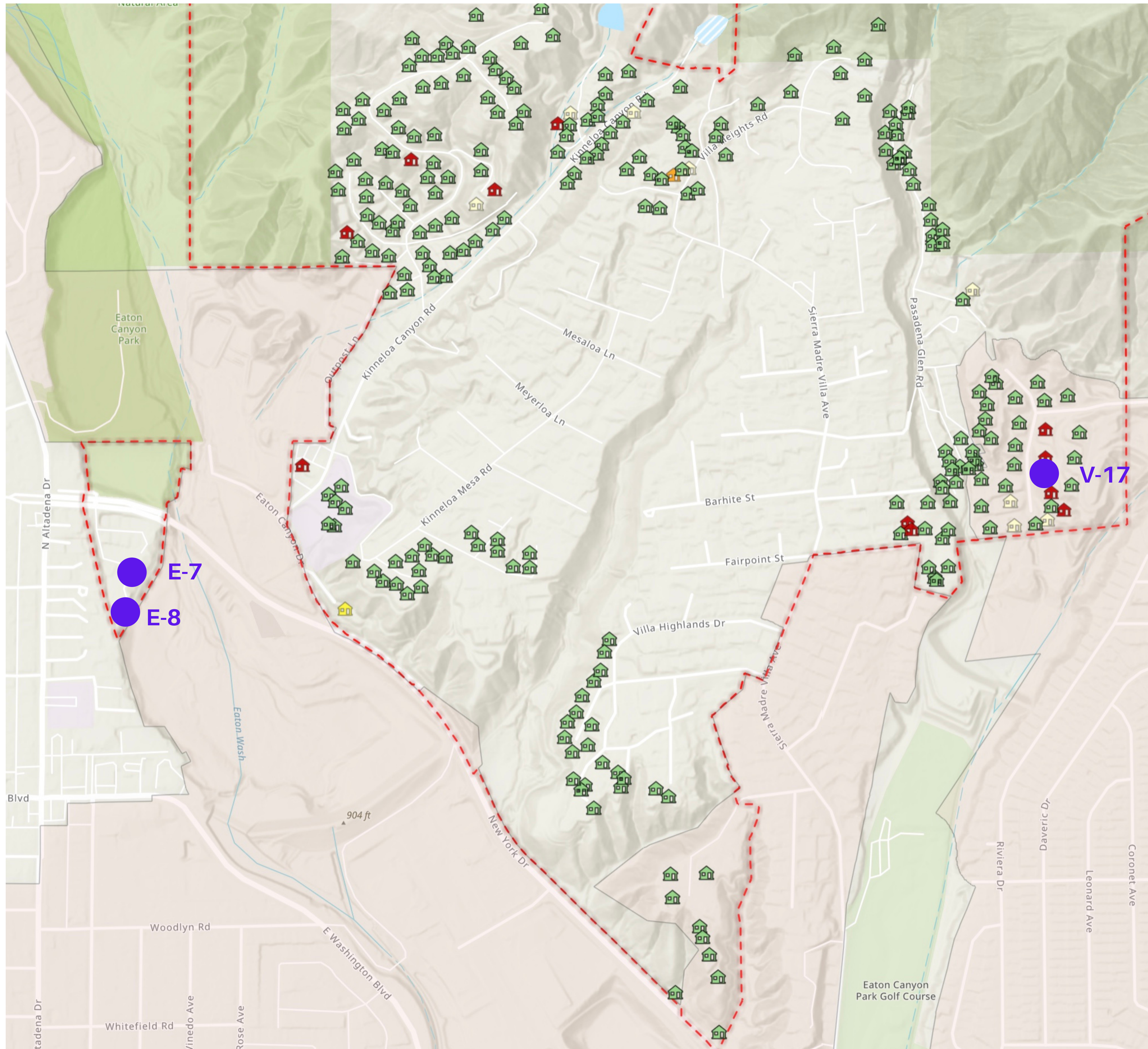
Section B. Flushing Records

Enter the monitoring period in month/day/year format. Check the applicable required flushing frequency. For each episode of flushing, enter the date, flushing site/specific location, the duration of flushing, and the estimated total water usage in gallons (flow gpm x minutes flushed), chlorine residuals pre-flushing and post flushing.

Section C. Certification of Flushing Records

Print name and title of certifying person. Sign and date the form.

Office Mechanics and Filing: This form is to be kept on file by the public water system to be available at the request of the Department.

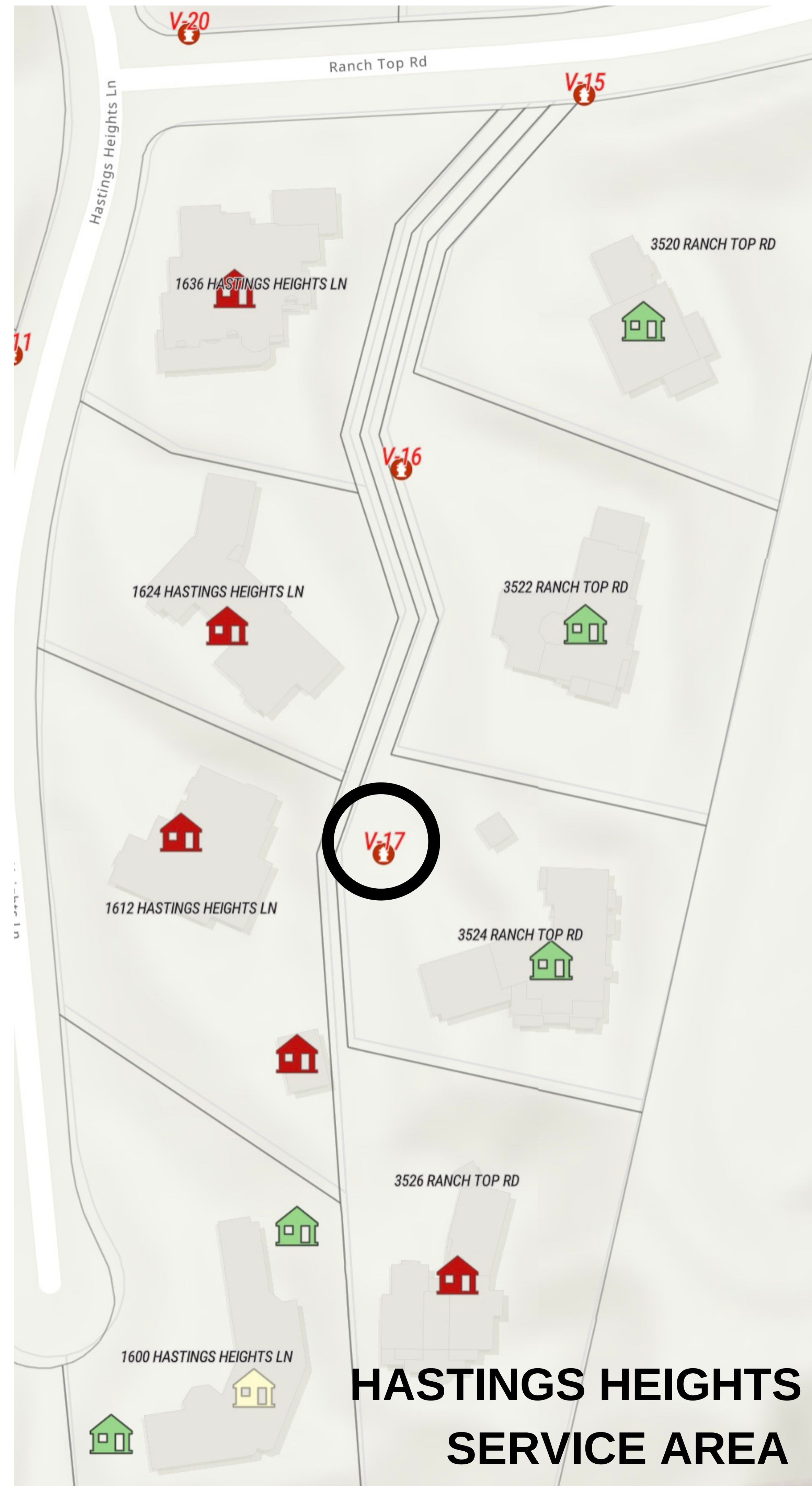


POST EATON FIRE FLUSHING PLAN

**DOVE CREEK SERVICE AREA:
HYDRANTS E-7 & E-8
LOCATED ON CREEKSIDE CT**

**HASTINGS HEIGHTS SERVICE
AREA:
HYDRANT V-17 LOCATED IN
FRONT OF 3524 RANCH TOP RD**

 **HYDRANTS (3)**



POST EATON FIRE FLUSHING PLAN

**DOVE CREEK SERVICE AREA:
HYDRANTS E-7 & E-8
LOCATED ON CREEKSIDE CT**

- NO DAMAGE (10)
- DESTROYED > 50% (32)
- AFFECTED 10-25% (4)
- MINOR 1-9% (2)

**HASTINGS HEIGHTS SERVICE
AREA:
HYDRANT V-17 LOCATED IN
FRONT OF 3524 RANCH TOP RD**

KINNELOA IRRIGATION DISTRICT STRATEGIC GOALS & OBJECTIVES FOR 2025

The following are consistent with the District's fundamental mission to provide potable water to our customers:

1. Per customer feedback during KID's annual rate hearing in 2024, conduct an assessment of viable options for long-term delivery of potable water to the KID service area.

>Priority: High

>Completion date target: End of 4Q 2025

>Lead: GM and Board Chairman

2. Initiate and execute the District's 2024 10-year Water Master Plan/10-year Capital Improvement Plan, consistent with its operational needs and revised 2025 operating budget. Implicit in this effort is an assessment of the financial impacts of the Eaton Fire to the District's 10-year Capital Improvement Plan, rate structure and borrowing profile.

>Priority: High

>Ongoing through 2025 (status updates monthly to Board)

>Lead: *Ad Hoc* Committee on Planning

3. Conduct a robust analysis of staff development and succession planning activities, including appropriate cost/benefit evaluation of retention of contract employees to perform specialized tasks such as grant writing, Eaton Fire follow-up with governmental as well as private entities, and financial organization.

>Priority: High

>Ongoing through 2025 (updates to Board as warranted)

>Lead: *Ad Hoc* Committee on Personnel

4. Building upon lessons learned from the 2025 Eaton Fire, and in conjunction with the Public Water Agency Group, Foothill MWD and its member agencies, and Los Angeles County, evolve the District's formal Disaster Preparedness and Emergency Response Plan.

>Priority: Medium

>Ongoing

>Lead: Director Eldridge

General Manager's Report for the Board of Directors Meeting on April 22, 2025

I. Customer Account Information

- A. Customer Accounts – as of 4/21/2025
Active accounts: 547 (down from 592 pre-Eaton Fire)
Delinquent accounts receiving late charges: 12
Accounts shut off for non-payment: 0

II. Customer Care Report

Customer Leaks	System Leaks	Water Waste	Water Quality	Customer Service*	Comments
8	1	0	0	14	Leak on Vosburg Street repaired, abandoned service line not properly terminated.

* Customer service includes requests for water shutoff to facilitate customer plumbing repairs, inquiries about water bills, requests for leak checks and general questions.

III. General Manager's Projects and Activities

- A. Meetings/Outreach/Key Contacts
1. FMWD Manager Meeting Semi-Weekly
 2. CalOES Drinking Water Working Group meeting weekly
 3. Weekly FEMA Coordinator Meeting – project list due by May 25, 2025
 4. Weekly Watershed Response Meeting
 5. Ongoing Pasadena Glen Creek hazard mitigation
- B. Grant Funding Opportunities
1. Hazard Mitigation Grants: KID staff are monitoring EPA BRIC (Building Resilient Infrastructure and Communities) grant opportunities to apply once the PWAG Multi-Agency Hazard Mitigation Plan is complete and approved. **Multi-Jurisdictional Hazard Mitigation Plan revisions underway, potential Board action requested in May 2025.**
- C. Office Staff Updates
1. **KEPOA Storage Shed secured, relocation of files/equipment underway**
 2. **Cybersecurity Upgrades for various office systems**
- D. System Project Updates
1. **Continuing meter maintenance/replacement.**
 2. **Downsizing meters at customer request/cost as requests come in.**
 3. **Eucalyptus Booster 1 in shop for overhaul, installation mid-May**
 4. **East Tank, Holly East Tank and Holly West Tank all scheduled for interior rehab this year, work is being scheduled with Utility Services Group.**
 5. **Temporary Above Ground Main on Old Grove Rd being installed week of March 24, 2025.**

E. Capital Project Updates

- 1. Holly Transfer Valve project expected to commence and complete in late May 2025**
- 2. New York Drive Interconnection Project expected to commence in June 2025 and be completed in July 2025.**
- 3. Brown-Glen Pipeline Project engineering study underway for alternate valve configuration.**
- 4. K3 Well Pump Rehab Project intended to start December 2025, in planning stages now.**

F. Regulatory Compliance and Reporting

- 1. Sanitary Survey Report from DDW received by KID on March 20, 2025. Review for action items underway.**
2. Fluoride Variance – KID fluoride variance expires on 12/13/23. Compliance Plan submitted to DDW on 7/10/23. Revised permit application and blending plan submitted to DDW on 12/5/24.
3. Monthly Water Quality Reporting – Monthly reporting due by the 10th of each month.
4. Water Quality Emergency Notification Plan – annual requirement, filed timely in March 2025
5. Electronic Annual Report for 2024 (eAR) – due 4/1/25
6. Drought and Conservation Report – required per Order No. DDW_HQ_Drought2023-001 issued on 1/1/23. New requirement for monthly data due quarterly. 2024Q4 report was filed timely.
7. PFOA, PFOS and PFAS Chemicals: Impacts of regulations are being monitored through trade groups that KID is affiliated with and Raymond Basin monitoring.
8. SB 552 – status of compliance, must meet Fire Flow requirements by January 2032. Costs to be considered in Master Planning.
9. SB 1020 – Clean Energy, Jobs, and Affordability Act of 2022 – requires 100% of all state agency electricity consumption to be from renewable and carbon neutral sources by 2035.

*** Acronyms:**

ACWA – Association of California Water Agencies

ACWA JPIA – Association of California Water Agencies Joint Powers Insurance Authority

CSDA – California Special Districts Association

CUEA – California Utilities Emergency Association

DDW – Dept. of Drinking Water

DWR – Dept. of Water Resources

FMWD – Foothill Municipal Water District

KID – Kinneloa Irrigation District

LAFCO – Local Agency Formation Commission of Los Angeles County

PWAG – Public Water Agencies Group

RBMB – Raymond Basin Management Board

SWRCB – State Water Resources Control Board

LCRR – Lead and Copper Rule Revisions

IV. Water Supply Summary as of 3/31/25 for the Watermaster Year 2024-2025

Raymond Basin Groundwater (Acre Feet)		Kinneloa Irrigation District Water Tunnels (Acre Feet)	
1955 Decreed Rights	516	Holly High-Low	0.0
Less Pasadena Subarea 30% Reduction in Water Rights	-154.8	Eucalyptus	0.0
Net Effective Decreed Rights	361.2		
Prior Year Carryover	51.6	Far Mesa	0.0
Leases/Exchanges	0	House	0.0
Prior Year Spreading	372.2	Delores	78.2
Short Term Storage	248.4		
Total Allowable Extractions	1,033.4		
Less Water Extracted YTD This Watermaster Year	-465.6	Year to Date Tunnel Production	78.2
Remaining Allowable Groundwater Extractions through June 2024	567.8	Remaining Estimated Tunnel Production through June 2025	0.0
Total Available Water Supply (Remaining Allowable Groundwater + Remaining Estimated Tunnel Production through June 2024)		567.8 Acre Feet	
Less Remaining Forecasted Retail Water Sales through June 2025		-120.0 Acre Feet	
Estimated Surplus Water through June 2025**		447.8 Acre Feet	

YTD Water Production (KID+PWP) for Current Water Year = 543.8 Acre Feet

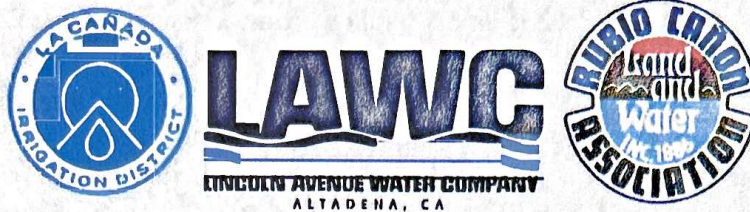
YTD Water Deliveries (KID+PWP) for Current Water Year = 483.9 Acre Feet (11.0% loss)

Total Retail Water Sales for Watermaster Year 2024-2025 YTD = 457.85

Total Retail Water Sales for Watermaster Year 2023-2024 = 474.8 Acre-Feet

Total Retail Water Sales for Watermaster Year 2022-2023 = 493.2 Acre-Feet

**** This is the forecasted surplus water available for sale in the current year and/or carryover to the next Watermaster year which starts on July 1 subject to the carryover limits established by the Raymond Basin Management Board. Regarding the available surplus water, we will maximize the carryover to the next year and deliver the balance of the forecasted surplus water (if any) to the City of Pasadena. Current Agreement with City of Pasadena for sale of excess groundwater expires June 30, 2025.**



March 31, 2025

Ms. Nina Jazmadarian
General Manager
Foothill Municipal Water District
4536 Hampton Road
La Cañada Flintridge, CA 91011

Re: Eaton Fire Recovery

Dear Nina:

The undersigned Foothill Municipal Water District ("FMWD") member agencies (La Cañada Irrigation District, Lincoln Avenue Water Company, and Rubio Cañon Land and Water Association; the "Member Agencies") want to express their concerns with respect to recent actions being contemplated and apparently taken by FMWD with respect to possible assistance to be provided to Las Flores Water Company ("Las Flores").

The Member Agencies applaud FMWD's efforts and willingness to assist Las Flores in light of the significant devastation that Las Flores and its shareholders and customers have suffered. However, any assistance that FMWD provides to Las Flores must be done in an open and transparent manner (including compliance with the Brown Act with respect to Board consideration of and action upon any terms of assistance) and in compliance with all applicable laws. Such laws include avoiding the prohibition against gifts of public funds and compliance with Proposition 26 relative to use of funds provided by the Member Agencies.

The Member Agencies' concerns have arisen from the lack of information that has been provided to date relative to the structure of the arrangement with Las Flores. In addition to the issues mentioned in the preceding paragraph, the Member Agencies want assurance that FMWD will not implement a rate increase to fund its activities with Las Flores and that reserves contributed to FMWD by the Member Agencies are not used to subsidize Las Flores' operations. The Member Agencies also believe the use of outside consultants in connection with services to be provided to Las Flores will increase the costs FMWD will incur and should be minimized.

The Member Agencies believe an open discussion of what FMWD is considering will be imperative as to provide input to FMWD from the retail Member Agencies perspective, primarily due to the fact that our agencies have direct experience in operating and repairing a retail water distribution system.

Thank you for your consideration of these concerns. The Member Agencies again appreciate FMWD's efforts to assist Las Flores, a fellow member agency, but want to ensure that those efforts are fully compliant with all legal requirements. We look forward to working with you, your staff and the FMWD Board on these issues.

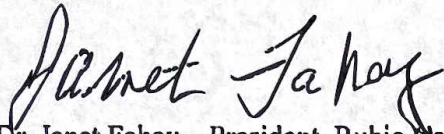
Sincerely,



John Clairday – President, Lincoln Avenue Water Co.



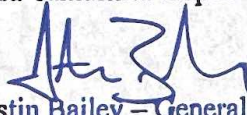
Jennifer Betancourt Torres – General Manager, Lincoln Avenue Water Co.



Dr. Janet Fahey – President, Rubio Cañon Land and Water Assoc.



Lisa Yamashita-Lopez – General Manager, Rubio Cañon Land and Water Assoc.



Justin Bailey – General Manager, La Cañada Irrigation District

Richard Myers – Board President, La Cañada Irrigation District



Cc: Richard Atwater, FMWD Board President